

MINUTES OF MEETING OF BOARD OF PUBLIC WORKS OF MARCH 18TH, 1935.

The Board of Public Works met in the offices of the Governor, Annapolis, Maryland, on Monday, March 18th, 1935.

Present -

Harry W. Nice, Governor.
Wm. S. Gordy, Jr., Comptroller.
Hooper S. Miles, Treasurer.

The Board discussed the issuing of the April 15th, 1935 installment of \$5,500,000 of the Emergency Bond Issue of 1935, and -

On Motion duly seconded, the following resolution was unanimously adopted:

Emergency Bond Issue of 1935

BE IT ORDERED, That in accordance with the Acts of 1935, Chapter 91, the Governor, Comptroller of the Treasury, and the Treasurer of the State be and they are hereby authorized and directed to advertise twice a week for four successive weeks in the Baltimore Sun and the Baltimore News, the first insertion to bear date of March 22nd, 1935, and the last insertion to bear date of April 9th, 1935, that the Treasurer will receive in the office of the Treasurer at Annapolis, Maryland, at any time up to 12 o'clock noon, on April 11th, 1935, bids for bonds of the State of Maryland in the aggregate sum of \$5,500,000.00 to be raised under the provisions of said Act; said bids to be contained in sealed envelopes appropriately endorsed, and each bid to be accompanied by a certified check upon some responsible banking institution, drawn to the order of the Treasurer of Maryland for five per centum of the par value of the amount bid for. All bids will be opened at 12 o'clock noon on the 11th day of April, 1935.

Said bonds shall be dated the 15th day of April, 1935, and they shall bear interest at the rate of three per centum per annum, payable semi-annually on the 15th days of October and April, respectively, during the continuance of said loan. Said bonds shall be of the denomination of \$1,000 each, all shall be subject to registration as to principal, and all shall be issued with interest coupons attached and shall be deliverable on the 15th day of April, 1935. The said bonds shall be issued upon the Serial Annuity Plan, as provided in said Act.

The right shall be reserved to accept one bid for all of said loan, or separate bids for parts of said loan, as may produce the highest amount; and the right shall also be reserved to accept bids which are for parts of said loan, but which may not be for all, and to reject all bids or any bids. If two or more responsible bidders shall make the same bid and each bid shall be the highest, and the certificates so bid for by such highest responsible bidders shall be in excess of the whole amount of certificates as offered for sale, then such certificates of indebtedness may be awarded in a ratable proportion to such responsible bidders bidding the same price.

The Governor, Comptroller and the Treasurer shall cause to be prepared bonds in good and sufficient form for the amount of said loan.

The Board approved the contract between the State of Maryland and the Consolidated Gas Electric Light and Power Company of Baltimore for street lighting around the State House at the rate of \$82.00 per lamp per year for the existing underground 600 Candlepower white way lamps, the minimum number of lamps to be supplied during the year under the agreement to be 32.

The contract was signed by the Governor on behalf of the State, and the copy of the contract has been filed with the Secretary to the Board.

The following letters addressed to the Board by Mr. F. W. Besley, State Forester, were read and considered -

STATE DEPARTMENT OF FORESTRY

December 28th, 1934.

The Board of Public Works,
Annapolis,
Maryland.

Gentlemen:-

Approval for the acquisition of the three parcels of land described below for forest fire observation tower sites is requested. With respect to #28, the purchase is to be made from Federal Funds,

and in the case of the other two, #30 and #31, they are gifts. The steel towers to be erected on these sites are to be furnished from Federal funds now available. The tower sites named have been selected with great care with reference to the best locations in the permanent fire detection system:

(28) Woodlawn, Cecil County. One-half acre and right-of-way, located at Woodlawn near the State Road from Port Deposit to Rising Sun, to be purchased for \$50. from Howard, Olive and Pearl K. Jackson, the purchase price to be applied against a mortgage held by the Federal Land Bank of Baltimore.

(30) Elder Hill, Garrett County, 1-2/5 acres located on the crest of Elder Hill, between Accident and Sang Run, to be donated by Clayton and Harriett Frazee of Friendsville, Garrett County.

(31) Welcome, Charles County, 3/4 acre located 1/4 mile north of Welcome on County Road to Pisgah, to be donated by William T. Ford of Welcome.

Very truly yours,

/s/ F.W. Besley,

State Forester.

FWB.r

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STATE DEPARTMENT OF FORESTRY

February 4, 1935.

The Board of Public Works,
Annapolis,
Maryland.

Gentlemen:

The approval of the Board of Public Works for the purchase of three tracts of land bordering existing State Forests is requested.

1. 352 acres of woodland owned by Mrs. Emma Watson, at \$3. per acre. This land lies on the eastern slope of Town Hill in Allegany County and joins the present Green Ridge State Forest. The land was cut over about 17 years ago and contains an excellent stand of young growth, and lying along the bench of the mountain it is better timber growing land than the adjoining George and Grove tract of 2,000 acres, which was purchased at \$3. per acre several years ago. The Forestry Department has carefully examined the area and it has been found well suited for State forest acquisition. The price is believed to be very reasonable.

2. 64 acres of woodland owned by the Gladfelter Pulpwood Co., at \$4. per acre. This tract borders the Cedarville State Forest in

Prince Georges County, and borders the County road; and is well suited for State Forest management. It is as good or better than the 2600 acre tract which it adjoins, and which was purchased a few years ago at \$4. per acre.

3. 42 acres of woodland owned by John Blocher and Enoch Robeson, at \$2. per acre. This tract is almost surrounded by the existing Savage River State Forest and important to acquire to round out our forest boundaries in Garrett County. About one-fourth of the area is clear, upon which is a small house and log barn and a few outbuildings; however, of little value. The price at which this is offered for option is the same that we paid for adjacent land some years ago.

There is sufficient money in the Forest Reserve Fund to make these purchases, the exact acreage subject to survey, and title to be approved by the Attorney General.

Very truly yours,

/s/ F. W. Besley,

State Forester.

FWB.r

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STATE DEPARTMENT OF FORESTRY

February 13, 1935.

The Board of Public Works,
Annapolis, Maryland.

Gentlemen:-

Reference is here made to my letter to you of February 4th, requesting approval for the purchase of three tracts, numbered 1, 2, and 3, for state forests.

I find that the tract described as number 3 has already been approved for purchase, both by the Board of Regents and the Board of Public Works, submitted to you under date of October 2, 1934. Please, therefore, withdraw this tract and substitute:

27 $\frac{1}{2}$ acres of forest land from J. W. Young at \$3. per acre, or a total of \$82.50. This tract of land, which is under option at \$3. per acre, is almost entirely surrounded by the Ryon tract of the Cedarville State Forest, and is a very desirable purchase.

Money for the purchase of this tract is available in the Forest Reserve Fund.

Very truly yours,

/s/ F. W. Besley.

State Forester.

FWB/w

On motion duly made and seconded the authority requested by the State Forester for the purchase of the land outlined in the foregoing letters was granted.

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The Secretary took up with the Board the question of payment of bill of Major Charles A. Masson of the 29th Division Aviation, Maryland National Guard, to the Maryland Tercentenary Commission, in the amount of \$92.00, covering the making of aerial photographs and survey of Saint Mary's City and adjacent land, including St. Clement's Island, in connection with the Tercentenary celebration.

The Secretary was instructed to take this matter up with Mr. R. Bennett Darnall, Chairman of the Executive Committee of the Maryland Tercentenary Commission, and request that payment be made, it being understood that the Commission would have funds available out of which payment may be made.

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The following letter from the Consolidated Engineering Company, Inc., was read and considered -

CONSOLIDATED ENGINEERING COMPANY, INC.

St. Paul and Franklin Sts.,

Baltimore, Maryland.

February 11, 1935.

RE: HALL OF RECORDS

Mr. Laurence Hall Fowler, Architect,
347 N. Charles St.,
Baltimore, Md.

Dear Sir:-

We estimate the cost of furnishing and delivering miscellaneous equipment for the building, not covered by the contract, as tabulated below, for the sum of NINETEEN HUNDRED NINETY FOUR DOLLARS SIXTY EIGHT CENTS, (\$1,994.68).

Tabulation	
1- Remington-Rand, Inc. Estimate of 2/2/35	3 safes delivered and installed in place . . \$719.00
2- John C. Knipp & Sons Estimate of 2/2/35 do.	Mahogany hat and coat rack for research room . 41.50 Table for paper cutter . 25.00 (Delivered in place)
3- Colson-Merriam Co. Estimate 1/31/35	1 Model B-2518 Platform truck \$39.60, plus \$1.50 delivered to building. . . 41.10
4- Norvell R. Walker 3115 St. Paul St.	Large walnut bookcase & cabinet for Office #4 \$150.00, plus \$15.00 for delivery 165.00
5- Chester W. Snyder & Associates- Estimate	5 additional table reading lamps, delivered 179.00
6- W. O. Hickok Mfg. Co. Estimate of 2/7/35	1 #9T Toggle Press, \$275. 10 Press Boards, \$22.80 plus \$18.00, freight and delivery in place 315.80
7- Eastman Kodak Stores Estimate of 2-8-35	1 #20 Eastman Trimmer 25.00
8- Printers Supply Co. Estimate of 2/7/35	1 National 20 $\frac{1}{2}$ paper cutter with gauge, \$110.00 1 Kelsey hand printing press and equipment- 3 fonts of Kennerly #268 type, all delivered in place 176.10
9- C. F. Meislahn & Co.	2 Mahogany book rests 16" x 24". 47.00 delivered
	<hr/> \$1,734.50
	Overhead and Profit - 15% <hr/> 260.18
	Total \$1,994.68

Very truly yours,

CONSOLIDATED ENGINEERING CO., INC.
/s/ John T. Frantz,

Asst. Mngr. Bldg. Dept.

JTF:EJM

Approved by /s/ L.H. Fowler, Architect.

On motion duly seconded, the Board approved the purchase of the equipment outlined in the letter of the Consolidated Engineering Company, Inc., and authorized the Architect to proceed accordingly.

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The following letter from Mr. Laurence Hall Fowler, Architect, was read and considered-

LAURENCE HALL FOWLER
ARCHITECT
347 N. Charles St.
Baltimore, Md.

February 2nd, 1935.

RE: HALL OF RECORDS
Annapolis, Md.

Mr. Joseph O'C. McCusker,
Chief Deputy Comptroller,
Treasury Department,
Annapolis, Md.

Dear Mr. McCusker:-

Enclosed is copy of Acceptance Order #10 to the Consolidated Engineering Co., Inc., covering the carving of the inscription of the tablet in the Memorial Vestibule and miscellaneous pieces of equipment. This order is to be paid out of the Cash Allowances, and you will note that we have expended the total amount of \$75,000.00, set aside for this purpose.

Very truly yours,

/s/ Laurence H. Fowler.

LHF-LR

RE: HALL OF RECORDS
ANNAPOLIS, MARYLAND.

Consolidated Engineering Co., Inc.,
St. Paul and Franklin Streets,
Baltimore, Maryland.

Dear Sirs:-

February 2nd, 1935.
Order #10 Allowances
Miscellaneous Equip-
ment,
Inscription, Etc.
(Acceptance Order)

I am authorized for and in behalf of the Owners of the above building to accept the estimate of John C. Knipp & Sons, Baltimore, Md., for furnishing, delivering, and installing at the Hall of Records, Annapolis, Md., miscellaneous equipment, in accordance with their proposal dated January 31st, 1935, attached hereto, for the sum of . . Two hundred forty six and . . . 51/100 Dollars \$246.51.

The above subcontract to be paid out of the Cash Allowances of \$75,000.00, included in the contract price.

Very truly yours,

By _____
Architect.

Statement of Cash Allowances.

Total Allowances	\$75,000.00
Total of Orders Nos. 1-3-4-5-8-9-10 . . .	\$75,010.75
Less Credit on Order #3	10.75
Total expended	\$75,000.00

FHF-lr

On motion duly seconded the action of the Architect in accepting the estimate of John C. Knipp & Sons, Baltimore, for the equipment covered by Mr. Fowler's letter of February 2nd, 1935, to the Consolidated Engineering Co. Inc., was approved.

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The following letter from Springfield State Hospital was read and considered -

SPRINGFIELD STATE HOSPITAL

Sykesville, Md.
25 January, 1935.

Board of Public Works
Union Trust Building,
Baltimore,
Maryland.

Gentlemen:-

We have completed from our stock of materials, using our labor force, the following invoice of equipment for new buildings, for which funds were provided in the 1931 Construction Loan and request that these funds be transferred to those items, as indicated below, of our current budget, from which funds were used to purchase the materials and to pay for the labor involved:

392	Sheets, bleached	@.42	\$164.64
550	Pillow cases, bleached	.11	60.50
200	Towels, hand	.08	16.00
650	Towels, ward	.08	52.00
7	Doz. Spreads, white 63 X 90	6.50	45.50
200	Spreads, white 63 X 90	.546	109.20
100	Sheets, rubber	1.20	120.00
6	Blankets	3.87 $\frac{1}{2}$	23.25
40	Blankets	1.70	68.00
1236 ftt oak lumber @ .10			123.60
78 days labor @ 4.50			351.00
			<u>\$1,133.60</u>

According to our records there is only \$839.22 balance remaining in the 1931 construction loan fund for this purpose; please distribute as follows:

Item No. 62	1935 Appropriation	659.09
Item No. 67	1935 Appropriation	180.13
		<u>839.22</u>

Very truly yours,
Springfield State Hospital

/s/ A. H. Rehbein, Clerk.

The Board approved the request of Springfield State Hospital for the transfer of funds from the allotment to Springfield State Hospital in the Construction Loan of 1931 to the current budget account of the Hospital, to reimburse that account for equipment taken from the supply store of the Hospital for use in equipping the new buildings, The cost of which equipment was included in the allotment to the Hospital in the 1931 Construction Loan.

The Secretary presented to the Board for its consideration a deed between the State Roads Commission and Henry Rasmussen-Taxdal and Ruth E. Rasmussen-Taxdal, his wife, to a strip of land in Harford County not needed any longer for the uses of the State Roads Commission.

The Secretary was instructed to communicate with the State Roads Commission, and ask them for a copy of resolution covering the conveyance of this strip of land, and also for an explanation in connection therewith.

It was also requested that the State Roads Commission submit to the Board of Public Works with each deed it requests the Board to sign conveying land not needed any longer for State roads purposes the facts in connection with the disposition of the land.

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The Secretary took up with the Board the question of a resolution to be passed by the Board authorizing Springfield State Hospital to execute a revised Grant Agreement with the United States of America, P.W.A. Docket no. 2243, in connection with a Grant to be received on the new building to be constructed at the Institution as set out in detail in the agreement.

The following resolution was adopted -

RESOLVED that the amended Agreement, dated as of March 8th, 1935, amending the Grant Agreement, dated as of January 7th, 1935, between the State of Maryland, for and on behalf of Springfield State Hospital, the party of the first part, and the United States of America, as party of the second part, under which a Grant by the party of the second part of \$47,400.00 was given to the party of the first part, for the purpose of construction of a Dormitory Building at the Springfield State Hospital, Sykesville, Maryland, identified as the party of the second part's Docket No. 2243, is hereby approved, and the Board of Managers of Springfield State Hospital, and the proper officials thereof, are authorized and directed to execute and deliver said Agreement to the party of the second part.

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The following letter from William Martien & Company, Inc., was read and considered -

WILLIAM MARTIEN & COMPANY, INC.
3200 Baltimore Trust Bldg.
Baltimore, Md.

March
Ninth
1935.

Mr. Joseph O'C. McCusker,
Office of Comptroller,
Treasury Department,
Annapolis, Maryland.

Dear Mr. McCusker:-

In accordance with our conversation of yesterday we have accepted a payment of \$250.00 from Kalus Bros., manufacturers of specialties located at 837 Greenmount Avenue, on account of the purchase of the property belonging to the State at the northwest corner of Greenmount Avenue and Truxton Street which was formerly known as the Eastern Hay scales.

While we had hoped that it would be possible to sell this property for \$3,500.00, in view of present economic conditions and the fact that this buyer offers to pay cash, it is our opinion that the offer of \$3,000 should be accepted. We are informed by the prospective purchaser that he will improve the lot with a warehouse, in which event the State would profit to the extent of taxes on land and improvements.

As mentioned in our previous correspondence, this price is subject to our brokerage commission of 5%, to be paid by the State.

Upon approval of this offer by your Board I suggest that a formal contract of sale be prepared providing for transfer upon payment of the balance of the purchase price within thirty days from date.

Very truly yours,

/s/ J. A. Magee
Secretary.

JAM:cf

The Board accepted the offer outlined in the letter of William Martien and Co. Inc., and the Secretary was instructed to communicate the acceptance of the offer.

The following letter from William Martien & Co. Inc., was read and considered -

WILLIAM MARTIEN & COMPANY, INC.
3200 Baltimore Trust Building,
Baltimore, Maryland

March
Sixteenth
1935.

Mr. Joseph O'C. McCusker,
Office of Comptroller,
Treasury Department,
Annapolis, Maryland.

Dear Mr. McCusker:

Replying to your letter of March 7th, we have examined the property of the State known as the North-western Hay scales located on the southwest side of Myrtle Avenue, in the rear of the Fire Engine House at the corner of Myrtle Avenue and Fremont Avenue.

According to the records of the Appeal Tax Court this property has dimensions of 50'4" on Myrtle Avenue with depth of 68' on the northwest outline and depth of 87'3" on the southeast outline. The lot extends through to North Fremont Avenue with frontage thereon of 54'7". The improvements are a small brick building and scales.

In our opinion the present fair value of this property is Two thousand Five hundred Dollars (\$2,500) in fee simple, but we suggest that it be offered at \$3,500 in fee simple to test the market and provide a trading basis.

If you care to have us do so we will be glad to place our sign on this property. Awaiting your further instructions,

Very truly yours,

/s/ J. A. Magee
J. A. Magee,
Secretary.

JAM/cf

The Secretary was instructed to write William . Martien and Company advising them that the State would consider a proposition for the sale of the Northwestern Hay Scales submitted by the Company.

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The following statements were submitted to the Board
by the Secretary -

REPORT OF BOARD OF PUBLIC WORKS TO THE GENERAL ASSEMBLY OF
MARYLAND, SESSION OF 1935, OF ALLOCATIONS AND EXPENDITURES,
APPROVED BY THE BOARD OUT OF THE RESERVE FUND AND THE
EMERGENCY RESERVE FUND IN THE FISCAL ENDING SEPTEMBER 30,
1934, IN ACCORDANCE WITH THE PROVISIONS OF SECTION 11-A AND
SECTION 11-B OF CHAPTER 597 OF THE ACTS OF 1933 - THE BUDGET
BILL.

Superintendent of Public Buildings and Grounds	\$864.00
Commissioner of the Land Office	3,000.00
Department of Legislative Reference	900.00
State Library	375.00
Parole Commissioner	3,620.96
State Comptroller:	9,000.00
State Treasurer	20,000.00
State Auditor	5,216.80
State Insurance Department	5,000.00
State Tax Commission	6,500.00
Central Purchasing Bureau	4,000.00
Board of Public Works	13,207.19
State Law Department	3,700.00
Court of Appeals of Maryland	1,168.00
Clerk, Court of Appeals	2,000.00
War Memorial Commission	1,000.00
State Employment Commissioner	3,500.00
Public Service Commission	13,000.00
State Industrial Accident Commission	31,767.60
Commissioner of Labor and Statistics	5,000.00
Board of State Aid and Charities	1,500.00
Board of Mental Hygiene	200.00
State Tobacco Warehouse	6,000.00
Maryland Bureau of Mines	3,800.00
Board of Motion Picture Censors	4,545.00
Board of Welfare	4,312.00
Maryland Penitentiary	26,743.65
Maryland House of Correction	31,351.25
Maryland State School for the Deaf	4,400.00
Maryland Training School for Boys	15,000.00
Springfield State Hospital	28,422.00
Spring Grove State Hospital	17,350.00
Eastern Shore State Hospital	3,745.00
Crownsville State Hospital	10,446.00
Rosewood State Training School	11,116.00
Maryland Tuberculosis Sanatorium	15,000.00
State Department of Health	55,000.00
Salisbury Normal School	3,049.00
Frostburg Normal School	3,204.00
Library Advisory Committee	1,000.00
Military Department	25,881.13
Maryland Training School for Colored Girls	2,036.85
Maryland State Firemen's Association	2,758.00
Maryland Agricultural Society	2,515.00

Commissioner on Uniform State Laws	250.00
State Tobacco Warehouse Refunds	30,000.00
Secretary of State	<u>1,403.58</u>
Total	\$443,848.01

SUMMARY

Appropriation	\$400,000.00	
Appropriation	<u>250,000.00</u>	
		\$650,000.00
Less Reappropriated to Departments		<u>443,848.01</u>
Returned to Treasury		\$206,151.99

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REPORT OF BOARD OF PUBLIC WORKS TO THE GENERAL ASSEMBLY OF MARYLAND, SESSION OF 1935, OF ALLOCATIONS AND EXPENDITURES, APPROVED BY THE BOARD OUT OF THE RESERVE FUND AND EMERGENCY RESERVE FUND TO DECEMBER 31, 1934, FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 1935, IN ACCORDANCE WITH THE PROVISIONS OF SECTION 11-A AND SECTION 11-B OF CHAPTER 597 OF THE ACTS OF 1933 - THE BUDGET BILL.

Executive Department	\$12,470.00
Secretary of State	2,000.00
Superintendent of Public Buildings & Grounds	864.00
Commissioner of the Land Office	2,928.00
Department of Legislative Reference	1,528.00
Commissioner on Uniform State Laws	249.00
State Library	475.00
Parole Commissioner	4,915.00
State Comptroller	9,000.00
State Treasurer	20,000.00
State Auditor	5,216.80
Bank Commissioner	7,500.00
State Insurance Department	5,000.00
State Tax Commission	6,500.00
Central Purchasing Bureau	4,000.00
Board of Public Works	10,000.00
State Law Department	5,360.39
Court of Appeals of Maryland	1,168.00
Clerk, Court of Appeals	2,000.00
Military Department	23,080.00
War Memorial Commission	1,000.00
State Employment Commissioner	3,500.00
Public Service Commission	13,000.00
State Industrial Accident Commission	31,767.60
Commissioner of Labor and Statistics	5,000.00
Board of State Aid and Charities	11,091.00

Maryland Agricultural Society	2,515.00
State Tobacco Warehouse	6,000.00
Maryland Bureau of Mines	3,800.00
State Board of Motion Picture Censors	4,545.00
Board of Welfare	4,312.00
Maryland Penitentiary	23,800.00
Maryland House of Correction	31,776.00
Maryland State School for the Deaf	5,236.16
Maryland Training School for Boys	16,000.00
Springfield State Hospital	61,184.10
Spring Grove State Hospital	49,300.00
Eastern Shore State Hospital	10,675.00
Crownsville State Hospital	9,098.60
Rosewood State Training School	28,825.00
Maryland Tuberculosis Sanatorium	30,000.00
State Department of Health	53,800.00
Public Schools	3,341.65
State Department of Education	6,250.00
Salisbury Normal School	3,049.00
Frostburg Normal School	3,204.00
Library Advisory Committee	1,000.00

Total

\$547,324.30

The Secretary was instructed to prepare reports addressed to the General Assembly to be signed by the Members of the Board, after which the reports would be filed with the Senate and House of Delegates, as required by Chapter 597 of the Acts of 1933, The Budget Bill.

The following letter from Mr. Walter N. Kirkman, was read and considered -

STATE DEPARTMENT OF HEALTH

November 21, 1934.

Mr. Joseph O'C. McCusker,
Chief Deputy State Comptroller,
Annapolis, Maryland.

Dear Joe:

I have your note of November 19, relative to the request of the Maryland Tobacco Growers' Association, relative to additional space.

My recollection of the discussion was to the effect that some law or agreement provided that space should be furnished and I thought the intention was to have that agreement or law reviewed and ascertain exactly what the responsibility of the State is in the matter. I therefore did not make a note that I was to do anything further.

However, if you desire me, I will be very glad to see Mr. Brooke Matthews, the Tobacco Inspector, and find out from him just exactly what is desired.

Very truly yours,

/s/ Walter N. Kirkman,

Chief, Division of
Personnel and Accounts.

WNK/GKO

Action on the question of furnishing additional space and heat at the State Tobacco Warehouses for the Maryland Tobacco Growers Association was deferred until a later date.

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The question of whether the Board of Welfare should be allowed to treat the receipts of the Maryland House of Correction as receipts belonging to a State-use activity at that Institution, was considered, but action on the question was deferred until a later date.

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The Secretary took up with the Board some correspondence which he had been carrying in the unfinished business file of the Board, relative to the use of some of the land at the Eastern Shore State Hospital for the location of a sewage treatment plant for the City of Cambridge.

3-18-35

5SCBZ

The Comptroller stated he would endeavor to obtain some information on this subject, and report to the Board at a later meeting, which was agreeable to the members of the Board.

The following letter from Spring Grove State Hospital was read and considered -

SPRING GROVE STATE HOSPITAL

January 11, 1935.

Mr. J. O. McCusker,
Board of Public Works,
Annapolis, Maryland.

Dear Mr. McCusker:-

I desire to put in your hands for such action as you may deem proper, certain correspondence I have had with Mr. Ernest C. Hatch, Committee for Marian Douglas, a pay patient in this Hospital.

The last payment received on this account was in February, 1933, which paid the amount due to December 31, 1932. Since then the amount due has accumulated at the rate of \$5.00 per week, so that there was \$520.00 due on December 31, 1934.

It would, no doubt, be possible to have this patient transferred to the public list, in which case the State would be sure of the payment of \$125.00 a year for her care. On the other hand, there is probably a good chance that the estate will be brought back to a sound basis again, and the State's income from the account will be \$260.00 a year.

Miss Douglas has been a paying patient at the rate of \$5.00 per week for forty years.

The matter is now referred to you for decision.

Yours very truly,

.s. B. C. Graham,

Clerk.

Encl.

The Secretary was instructed to write Spring Grove State Hospital, advising them to continue the present status of Marian Douglas, because of the possibility of the Committee for this patient being able to take care of indebtedness to the Institution for the patient's maintenance when economic conditions improve, and there will be a prospect of the Committee being able to collect some moneys belonging to the patient's estate.

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The Secretary took up with the Board the question of payment of \$472.50, for premiums on bonds of 63 employees of the Conservation Department, the employees collecting funds belonging to the Department for licenses and tax, the Department claiming that its Budget for the current fiscal year does not contemplate this expense, and asking that allowance be made out of the Reserve Fund to cover it..

The Board advised that the Conservation Department pay the bill out of its current Budget without being reimbursed from the Reserve Fund at this time, but that in the event the payment of the bill were to embarrass the Department later in the fiscal year, the Board would consider the situation at that time, with a view to giving the Department some relief out of the Reserve Fund.

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The following letter from Mr. Swepson Earle, Conservation Commissioner, was read and considered -

CONSERVATION DEPARTMENT

December 24, 1934.

Mr. Joseph O. McCusker,
Secretary,
Board of Public Works,
Annapolis, Maryland.

Dear Mr. McCusker:-

I enclose herewith copy of a letter written to Mr. R. Bennett Darnall, Chairman Executive Committee, Maryland Tercentenary Commission, under date of November 10th, relative to the disposition of the Tercentenary "ARK". I also enclose copy of letter from Governor Ritchie under date of November 30th relative to turning the "ARK" over

to the Memorials Commission, Senator J. Allan Coad, Chairman. Since the receipt of this letter from Governor Ritchie I have had a conference with Senator Coad and he thinks the "ARK" should be at St. Mary's River close to St. Mary's City. He stated, however, that his Commission would hold office until a new commission was appointed by Governor Elect Nice, and under these conditions he thought best not to act just at this time. It is very likely, however, that Senator Coad being a St. Mary's County man, will be appointed as Chairman of this Commission, and in the meanwhile the "ARK" is at anchor in Solomons Harbor in good condition under our supervision, and is insured. I presume that this is the only thing to do for the present; however, I wanted you to have the correspondence in this matter for your files.

With kind regards and best wishes for the Holiday Season, I am,

Very truly yours,

/s/ Swepson Earle,
Swepson Earle
Commissioner.

S.E.:R

Governor Nice stated that he had recently appointed a Commission to look after such matters, and that he felt that the care of the Tercentenary "ARK" would be taken care of by the Committee in due course.

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The following letter from Spring Grove State Hospital was read and considered -

SPRING GROVE STATE HOSPITAL

Dec. 22, 1934.

Mr. Joseph O. McCusker, Secretary,
Board of Public Works,
Annapolis, Maryland.

Dear Sir:-

Pursuant to the recommendations of the State Auditor in his report of the audit of the accounts of this Hospital, dated December 14, 1934, and the letter of the Comptroller dated December 19, 1934, authority of the Board of Public Works is requested to charge off as uncollectible the following Pay Patients Accounts Receivable:

William J. Morris

\$48.00

Mr. E. W. Beatty, Committee,
557 Calvert Building, Baltimore.

This patient was admitted as a private patient May 3, 1926 and was transferred to Baltimore City August 20, 1926. His account was charged \$153.00 of which \$105.00 was paid.

Nellie Dippel

\$5.00

Mr. George Dippel
23 N. Elwood Avenue, Baltimore.

This patient was admitted December 6, 1926 and transferred to the City list May 18, 1927. Her account was charged with \$164.00, of which \$159.00 has been paid.

John W. Galloway

\$12.00

Mrs. John W. Galloway,
Palm Beach, Florida.

This patient was admitted January 8, 1933 and discharged January 16, 1933. The account was charged \$12.00, of which none has been paid.

Jennie Dooley

\$8.00

Mr. Ralph Dooley,
Baltimore S.S. Line, Baltimore.

This patient was admitted May 10, 1932 and transferred to the City list June 30, 1933. Her account was charged \$606.65, of which \$598.65 was paid.

Repeated efforts have been made to collect the above balances but up to this time we have been unable to do so. It is recommended that they be charged off to Profit and Loss.

Very respectfully,

/s/ Robert E. Garrett,

Superintendent.

The Board approved the request of the Hospital for authority to charge off as uncollectible the items listed in their letter.

The secretary presented to the Board a letter addressed to it under date of January 15, 1935 by Harrington and Cortelyou, Consulting Engineers, Kansas City, Mo., relative to a proposition for the construction of a bridge over the Chesapeake Bay.

The Secretary was instructed to hold this correspondence in the unfinished business file.

The following letter from Maryland State School for the Deaf, was read and considered -

MARYLAND STATE SCHOOL FOR THE DEAF

February 12, 1935.

Mr. J. O. McCusker,
Office of State Comptroller,
Annapolis, Maryland.

Dear Mr. McCusker:-

IN accordance with our telephone communication of yesterday, I wish further to explain my request that two small items of revenue be permitted to remain in our hands by reverting back to various budget items rather than to the Treasury of the State of Maryland.

First is the case of tuition for one boy who has been with us the greater portion of the present year. It is obvious that such a child represents an additional care and somewhat of a drain on each of the respective items of the budget. I believe that this year the budget was made out more in accordance with a per capita basis and such being the case, it would seem most logical that if one or more children are admitted from outside of the State, the tuition ought to be credited to the School which will be obliged to meet certain additional costs.

The second item was that of rental of one of the school's buildings. This building, it has frequently been suggested, might very conveniently be converted into a dormitory for staff members who are now somewhat cramped in their present quarters. The officials feel, however, that if the small revenue being received from this building can be reserved for school purposes, it is preferable that the building be rented as is the case at the present time.

In normal years, this would be a very small amount to raise any contention about, the total revenue for both items being between seven and eight hundred dollars per year. For the present year, however, when we are confronted with what seems to be an almost certain deficit if commodities continue to increase even very slightly, and further facing a reduction in our budget for the next biennial period, it does seem to me that any effort expended in behalf of the school to assist somewhat in maintaining itself ought be recognized.

My recommendation would be that the item of tuition be credited to Food and the item of house rent be credited to Repairs to Structures. It would not seem to be necessary that we go into this matter for any definite period of time, but rather that we continue for the present as we did in the past.

Thanking you for your kind consideration of these items and appreciating your cooperation, I am

Very truly yours,

/s/ Ignatius Bjorlee,
Ignatius Bjorlee,
Superintendent.

IB:Mc

The Board approved the request of the School that it be permitted to use the money received as tuition for a student from outside the State, who is paying for the training he is receiving, and also the money received from the rental of one of the school buildings in addition to the money appropriated for the school's maintenance.

The following letters from the Maryland State School for the Deaf were read and considered -

MARYLAND STATE SCHOOL FOR THE DEAF

January 17, 1935.

Mr. J. O. McCusker,
Secretary, State Board of Control,
Annapolis, Maryland.

My dear Mr. McCusker:-

Following up our telephone conversation of yesterday, I wish to place before you in brief form a request which I trust may be duly presented to the State Board of Public Works for their careful consideration.

Some time ago a certain sum of money was voted for the purpose of installing sprinkler systems in various State institutions and through various sources the Maryland School learned that a certain portion of this amount would be made available for our use. The matter has received considerable study at the hands of the Board and the Executive Committee, and as superintendent of the school, I have been authorized by the President of the Board, Mr. John K. Shaw of Baltimore, to respectfully request that the \$15,000.00 which I understand is still available under that fund, be set apart for the use of the Maryland State School for the Deaf, with the distinct understanding that it shall be used for the installation of such fire preventive measures as the Board of Visitors may deem most advisable to install.

In a conversational way, I outlined to you somewhat in detail our situation and shall be glad to present same in writing, providing the honored members of the Board would prefer to have before them a more detailed report at this time.

Very truly yours,

/s/ Ignatius Bjorlee
Ignatius Bjorlee
Superintendent.

IB:Mc

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MARYLAND STATE SCHOOL FOR THE DEAF

February 23, 1935.

Mr. J. O. McCusker,
Office of State Comptroller,
Annapolis, Maryland.

My dear Mr. McCusker:-

Since writing you relative to permitting our school to use the \$15,000.00 available under sprinklers for other purposes strictly in line with fire prevention, wish to state that we have just had a survey made which discloses some conditions hitherto not reported by the Underwriters Association.

Our four fireproof towers were built under the supervision of

Mr. James S. Nussear, Jr., Baltimore, who was recommended to us by Mr. Dennis as an authority thoroughly competent to handle the work. Unfortunately Mr. Nussear labored under a disadvantage because of the fact that we did not have adequate funds with which to carry out every part of the work intended. Now we are advised that there are several additions which should be made before a material reduction in the insurance rates at the school can be brought about, and also to entirely safe-guard the lives of the children.

Ventilators at the top of each tower must be supplied and two of the stairways must be so extended as to make the exit of the children entirely free from the main building.

Some time ago we followed the instructions as laid down for what we considered to be an adequate number of chemical extinguishers, and at the time we removed the heavy five gallon containers substituting in their place one and a half gallon cans. Now we are given definitely to understand that these one and a half gallon containers are entirely too small and that we must install the two and a half gallon size of a later model.

While this does not necessitate the discarding of all our equipment, it means that we shall have to double the number in operation at a considerable cost.

There is but one point of possible fire hazard in the institution and that is our bake shop. The report strongly recommends that this shop be thoroughly modernized. As all of these items are in addition to the new stairway which was recommended to be rebuilt at the rear of the main building, leading to the auditorium, I am again urging that you lend your influence toward seeing to it that this \$15,000.00 be made available for our immediate use. I shall then proceed to submit for the benefit of the State Board a detailed outline of just where we contemplate expending each dollar in order that they may know that the money has been used for fire prevention purposes.

Very truly yours,

/s/ Ignatius Bjorlee,
Ignatius Bjorlee,
Superintendent.

IB/Mc

This matter was referred to Mr. Miles, State Treasurer, for investigation and report to the Board at a later meeting.

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The following letter from Clarence W. Perkins, Secretary, Maryland Emergency Housing and Park Commission, was read and considered -

MARYLAND EMERGENCY HOUSING AND
PARK COMMISSION

Baltimore, Md.
February 9, 1935.

Mr. Joseph O'C. McCusker,
Comptroller's Office,
Annapolis, Maryland.

My dear Mr. McCusker:-

In line with my conversation with you yesterday concerning the little budget for the Maryland Emergency Housing and Park Commission, I am herewith enclosing a copy of the budget items submitted to Mr. Kirkman, and also a copy of the letter Governor Ritchie wrote to Governor Nice on January 5, 1935.

In a conference with Governor Nice, as I told you, he suggested that these items could probably be taken from the contingent fund of the Board of Public Works. I will be very much obliged if you will present this matter at the next Board meeting.

Very truly yours,

/s/ C. W. Perkins,

Secretary.

CWP:HH

BUDGET FROM JANUARY 1934
TO DECEMBER 31ST 1934

Office Rent.....	\$250.00
Postage.....	10.00
Telegraph & Telephone.....	15.00
Travelling Expense.....	60.00
Printing donated.....	
Stationery do	
Secretarial Service.....	1,200.00
	<u>\$1,535.00</u>

BUDGET FROM JANUARY 1ST 1935
TO SEPTEMBER 30 1935.

Office Rent.....	180.00
Postage.....	8.00
Telegraph and Telephone.....	15.00
Travelling Expense.....	50.00
Printing.....	10.00
Stationery.....	10.00
Secretarial Service.....	900.00
	<u>\$ 1,173.00</u>

The statement submitted shows expenditures during the period January, 1934 to December 31, 1934 of \$1,535.00, and a proposed budget from January 1, 1935 to September 30th, 1935 of \$1,173.00.

The Board decided it was without authority to take care of the payment of the expenditures covered by the statement out of the Emergency Reserve Fund for the current fiscal year, as it has been decided that allotments out of the Fund are to be made only to supplement appropriations of departments, boards and commissions already provided for in the Budget, and could not be used to take care of expenses incurred which had no appropriation whatever in the State Budget.

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There being no further business, the meeting adjourned.


Secretary.